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| TROY MASON | | |
| Brampton, ON | 647.453,8167 | troymason222@gmail.com |
|  | OBJECTIVE |  |
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| To obtain a position to not only acquire an additional source of income but to use the skills that I have learned from my business educational background, on-the -job and volunteer experience to add value to my future employer whoever they may be. I seek further educate myself to further advance my skillset so that I can be a more valuable human being to those around me. | | |
| EDUCATION — | EXPERIENCE |  |
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| * Business Administration-Finance, Sheridan College * Business Communication, Brock University * Google Data Analytics Professional Certificate, Google Careers | 2023 **Client Relationship Specialist,** REEF Agency  2022-2023  **Valuation Analyst** • FNF Canada    2021-2022  **Mortgage Agent** • Butler Mortgage    2020-2021  **Financial Advisor** • Auxiliary i&i Financial Services | |
| KEY SKILLS — | SUMMARY OF QUALIFICATIONS |  |
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| * Retail and B2B Sales * Marketing * Customer Service * Office Administration * Data Analytics * Retail Banking * Accounting * Microsoft Suite * Customer Relationship | •Energetic and hardworking with over 12 years of customer service experience  •Graduated Sheridan College with a 3-year advanced diploma with a major in Business Administration and a minor in Finance  •Flexible work schedule with the ability to work independently with minimal supervision  •Proficient use of Microsoft Word, Excel, and PowerPoint | |
|  | VOLUNTEER EXPERIENCE |  |
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|  | * **Philanthropy Chairman • Zeta** Psi Fraternity Inc. ( * **Vice President**, Sheridan • Finance and Accounting Association | |
|  |  | |
|  | REFERENCES |  |
|  |  |
| References are available upon request | | |